

Worldwide Shipping Instructions International Exhibitors **MRO Europe 2021** 20 - 21 October RAI Centre, Amsterdam





Appointed by:





🚫 Air /Ocean Freight
O Consolidation Air
O Consolidation Ocean
O Pre-Advise
Ocommercial Invoice
O Packing
🔿 ATA Carnet
O Insurance
Wood Shipments

O Terms Payment

O Contacts

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TWI Group has been appointed by **Aviation Week Network** as the official transportation coordinator and onsite handling agent for exhibitors participating in **MRO Europe 2021.**

On the following pages are specific instructions pertaining to this show including shipping deadline dates and documentation requirements for the transportation of your material into the United Kingdom.

LATEST ARRIVAL DATES	
Air- Schiphol (AMS)	07 October
Sea Freight – LCL - Rotterdam	01 October
Sea Freight – FCL - Rotterdam	07 October
Road Freight RAI Centre	16 October

CONSIGNMENT INSTRUCTIONS FOR AIR

All consignments must be sent freight prepaid to Schiphol Amsterdam Airport (AMS) consigned to:

CEVA Showfreight MRO Europe 2021 Folkstoneweg 182 1118 LN Schiphol Netherlands Telephone : +44 (0) 33 0587 7412 Contact : Ron Hayes E mail <u>Ron.Hayes@cevalogistics.com</u>



O Air /Ocean Freight	
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CONSIGNMENT INSTRUCTIONS FOR OCEAN

All consignments must be sent freight prepaid to Port of Rotterdam consigned to:

CEVA Showfreight MRO Europe 2021 Exhibition Hall/Stand Number Elektronweg 16A 3452 AC Utrecht, Netherlands

Notify: CEVA Showfreight Attn: Ron Hayes Telephone: +44 (0) 330 587 7412 Email: <u>Ron.Hayes@cevalogistics.com</u>

CONSIGNMENT INSTRUCTIONS FOR EU ROADFREIGHT

CEVA Showfreight MRO Europe 2021 Exhibition Hall/Stand Number RAI Centre, Europaplein Amsterdam NL 1078 GZ Netherlands

CONSIGNMENT INSTRUCTIONS FOR NON-EU ROADFREIGHT

CEVA Showfreight MRO Europe 2021 Exhibition Hall/Stand Number RAI Centre, Europaplein Amsterdam NL 1078 GZ Netherlands

NCTS Code: NL000854

Freight must not arrive at RAI Centre prior to first Tenancy date

PRE-ADVISE

Please email advance copies of the Airway Bill / Bill of Lading, invoice, and pre-alert to

TWI Operations: Ryan Eagen - reagen@twigroup.com

and our on-site partner CEVA Logistics:

Ron Hayes - Ron.Hayes@cevalogistics.com

Using a consolidator may delay customs clearance and delivery. Any deconsolidation charges will be passed on to you at cost plus 10%.



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COMMERCIAL INVOICE/PACKING LIST

Please prepare the invoice/packing list with the following details:

- Commercial invoices and packing lists can be combined on one document if they list quantity, description, value of each item, weight and dimensions of each package.
- Your company's Identification Number and any applicable licensenumbers.
- Complete, precise, simple and non-technical description of all items listed on the invoice.
- Electronic copy of each commercial invoice in Excel format sent to TWI Operations: Ryan Eagen – <u>Reagen@twigroup.com</u> and our onsite partner CEVA Logistics – Ron Hayes -

Ron.Hayes@cevalogistics.com.

PACKING

Due to multiple handling of freight cases TWI urges exhibitors to use strong wooden cases. Bolted returnable types of cases that offer protection from the elements are ideal. If your cases are secured with a lock or combination please provide the key or combination for Customs purposes.



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Commercial Invoice

ATA CARNET

An ATA Carnet is recommended if you plan to send equipment to multiple countries or if you plan to send highly valued goods.

CE EUROPEAN UNION CONFORMITY DECLARATION

ALL PERMANENT entries (including give-aways) of toys, machineries, electronics, auto parts, computers, medical devices, phones, some equipment, etc. require a CE trademark (certificate of conformity).

INSURANCE

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including movement and dismantling periods).

SHIPMENTS WITH NON-MANUFACTURED WOOD PACKING

All shipments containing Non-Manufactured Wood Packing (NMWP) must be either **heat-treated or fumigated.** NMWP and Solid Wood Packing Material (SWPM) must bear markings indicating the type of treatment under the ISPM 15 regulations.

Any packing that does not comply with these requirements will be refused, destroyed, or returned to its origin, resulting in a considerable delay.

TERMS OF PAYMENT

All TWI/CEVA invoices for MRO Europe 2021 are for immediate payment. Major credit cards accepted include American Express, Visa, Mastercard and Eurocard.



"Delivering First Class Service Every Time"

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CONTACTS

NTERNATIONAL SHIPMENTS CEVA SHOWFREIGHT

Jnit 3a, Exhibition Way NEC Birmingham, UK 840 1PJ Felephone: +44 (0) 121 782 8888 Fax: +44 (0) 121 782 2875

Dean Wale

dean.wale@cevalogistics.com

NORTH AMERICAN SHIPMENTS TWI LAS VEGAS, NV - HEADQUARTERS

4480 South Pecos Road Las Vegas, NV 89121 Felephone: 702/691-9000 Fax: 702/691-9045

Chris Drum

cdrum@twigroup.com

INTERNATIONAL AGENT LIST

Attached you will find a list of TWI's network of worldwide preferred agents for MRO Europe 2021. If you are shipping from a country that is not listed, please contact CEVA for information of the recommended partner in your area.

TWI wishes you a successful show and we will be happy to assist you in any way possible. If you have any questions, special arrangements, or require further information regarding shipping to an international exhibition please contact us at your convenience.



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Click on the links below to be connected to the appropriate forms required.

Terms and Conditions

Return Shipping Instructions

Shipping Labels