

Worldwide Shipping Instructions  
International Exhibitors  
**MRO Europe 2021**  
20 - 21 October  
RAI Centre, Amsterdam

AVIATION WEEK   
**MRO**  
EUROPE



Appointed by:

**AVIATION WEEK**   
NETWORK

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TWI Group has been appointed by **Aviation Week Network** as the official transportation coordinator and onsite handling agent for exhibitors participating in **MRO Europe 2021**.

On the following pages are specific instructions pertaining to this show including shipping deadline dates and documentation requirements for the transportation of your material into the United Kingdom.

LATEST ARRIVAL DATES	
Air- Schiphol (AMS)	07 October
Sea Freight – LCL - Rotterdam	01 October
Sea Freight – FCL - Rotterdam	07 October
Road Freight -- RAI Centre	16 October

### ***CONSIGNMENT INSTRUCTIONS FOR AIR***

All consignments must be sent freight prepaid to Schiphol Amsterdam Airport (AMS) consigned to:

CEVA Showfreight  
MRO Europe 2021  
Folkstoneweg 182  
1118 LN Schiphol  
Netherlands  
Telephone : +44 (0) 33 0587 7412  
Contact : Mark Jackson  
E mail  
[Mark.Jackson@cevalogistics.com](mailto:Mark.Jackson@cevalogistics.com)

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## ***CONSIGNMENT INSTRUCTIONS FOR OCEAN***

All consignments must be sent freight prepaid to Port of Rotterdam consigned to:

CEVA Showfreight  
MRO Europe 2021  
Exhibition Hall/Stand Number  
Elektronweg 16A  
3452 AC Utrecht, Netherlands

Notify: CEVA Showfreight  
Attn: Mark Jackson  
Telephone: +44 (0) 330 587 7412  
Email: [Mark.Jacosen@cevalogistics.com](mailto:Mark.Jacosen@cevalogistics.com)

## ***CONSIGNMENT INSTRUCTIONS FOR EU ROADFREIGHT***

CEVA Showfreight  
MRO Europe 2021  
Exhibition Hall/Stand Number  
RAI Centre, Europaplein  
Amsterdam NL 1078 GZ  
Netherlands

## ***CONSIGNMENT INSTRUCTIONS FOR NON-EU ROADFREIGHT***

CEVA Showfreight  
MRO Europe 2021  
Exhibition Hall/Stand Number  
RAI Centre, Europaplein  
Amsterdam NL 1078 GZ  
Netherlands

NCTS Code: NL000854

**Freight must not arrive at RAI Centre prior to first Tenancy date**

## ***PRE-ADVISE***

Please email advance copies of the Airway Bill / Bill of Lading, invoice, and pre-alert to

TWI Operations: Ryan Eagen - [reagen@twigroup.com](mailto:reagen@twigroup.com)

and our on-site partner CEVA Logistics:

Mark Jackson - [mark.jackson@cevalogistics.com](mailto:mark.jackson@cevalogistics.com)

Using a consolidator may delay customs clearance and delivery. Any deconsolidation charges will be passed on to you at cost plus 10%.

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## **COMMERCIAL INVOICE/PACKING LIST**

Please prepare the invoice/packing list with the following details:

- Commercial invoices and packing lists can be combined on one document if they list quantity, description, value of each item, weight and dimensions of each package.
- Your company's Identification Number and any applicable licensenumbers.
- Complete, precise, simple and non-technical description of all items listed on the invoice.
- Electronic copy of each commercial invoice in Excel format sent to TWI Operations: Ryan Eagen – [Reagen@twigroup.com](mailto:Reagen@twigroup.com) and our on-site partner CEVA Logistics – Mark Jackson [Mark.Jackson@cevalogistics.com](mailto:Mark.Jackson@cevalogistics.com).

## **PACKING**

Due to multiple handling of freight cases TWI urges exhibitors to use strong wooden cases. Bolted returnable types of cases that offer protection from the elements are ideal. If your cases are secured with a lock or combination please provide the key or combination for Customs purposes.

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## ***ATA CARNET***

An ATA Carnet is recommended if you plan to send equipment to multiple countries or if you plan to send highly valued goods.

## ***CE EUROPEAN UNION CONFORMITY DECLARATION***

ALL PERMANENT entries (including give-aways) of toys, machineries, electronics, auto parts, computers, medical devices, phones, some equipment, etc. require a CE trademark (certificate of conformity).

## ***INSURANCE***

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including movement and dismantling periods).

## ***SHIPMENTS WITH NON-MANUFACTURED WOOD PACKING***

All shipments containing Non-Manufactured Wood Packing (NMWP) must be either **heat-treated or fumigated**. NMWP and Solid Wood Packing Material (SWPM) must bear markings indicating the type of treatment under the ISPM 15 regulations.

Any packing that does not comply with these requirements will be refused, destroyed, or returned to its origin, resulting in a considerable delay.

## ***TERMS OF PAYMENT***

All TWI/CEVA invoices for MRO Europe 2021 are for immediate payment. Major credit cards accepted include American Express, Visa, Mastercard and Eurocard.

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## CONTACTS

### INTERNATIONAL SHIPMENTS

#### CEVA SHOWFREIGHT

Unit 3a, Exhibition Way  
NEC

Birmingham, UK  
B40 1PJ

Telephone: +44 (0) 121 782 8888

Fax: +44 (0) 121 782 2875

**Dean Wale**

[dean.wale@cevalogistics.com](mailto:dean.wale@cevalogistics.com)

### NORTH AMERICAN SHIPMENTS

#### TWI LAS VEGAS, NV - HEADQUARTERS

4480 South Pecos Road  
Las Vegas, NV 89121

Telephone: 702/691-9000

Fax: 702/691-9045

**Chris Drum**

[cdrum@twigroup.com](mailto:cdrum@twigroup.com)

## INTERNATIONAL AGENT LIST

Attached you will find a list of TWI's network of worldwide preferred agents for MRO Europe 2021. If you are shipping from a country that is not listed, please contact CEVA for information of the recommended partner in your area.

TWI wishes you a successful show and we will be happy to assist you in any way possible. If you have any questions, special arrangements, or require further information regarding shipping to an international exhibition please contact us at your convenience.

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Click on the links below to be connected to the appropriate forms required.

[Terms and Conditions](#)

[Return Shipping Instructions](#)

[Shipping Labels](#)